

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION, INC.**

**ANNUAL MEETING - APRIL 6, 2019**

**DIRECTORS PRESENT:**

Bonnie Tidball      Harry Maxwell      Ernie DeWinne      Steve Malone      Wayne Mauldin

**OTHERS IN ATTENDANCE:** 11 members were present

The meeting was called to order at 10:00 AM by President Bonnie Tidball, who welcomed all in attendance. She then announced that being that there were 16 members present, representing 11 households, a quorum had been reached and the meeting may proceed.

**MINUTES:** The Board of Directors and guests read the Minutes of the April 7, 2018 Annual Meeting.

**MOTION:** Ernie DeWinne made a motion to accept the April 7, 2018 annual meeting minutes as presented. Wayne Mauldin seconded the motion. The Board voted unanimously, and the motion passed.

**UPDATE REPORTS:**

- **Report of the Board President:** Bonnie Tidball reported BRRWSC accomplishments of the past year: Bonnie introduced the Board of Directors. Bonnie reported that Plant #3 finally came online last October and the only minor issue is air in the water lines which we are happy with now that it has been resolved. The new well which was necessary to ensure enough water for growth for our subdivision passed all the water testing and state inspections. Well #4 was recently acidized and the production went from 18 gpm to 60 gpm. When we purchased the system in 2011 the water loss was 45% and we have worked hard to improve that, which this month it was 5.75% which is a huge improvement. Bonnie advised that we are looking at a new meter system which one company put in seven meters as a pilot program which will help in finding leaks quickly and Joe and Tony won't have to read meters each month as daily and monthly readings will be sent to the office on a daily basis. Bonnie advised that we have received a bid from a hydrologic company to do an assessment of the existing wells and prepare a report for future growth.
- **Auditor's Report:** Donna Jones, from EDE Management Company, presented to the Membership the 2018 Fiscal Year Audit, her independent report on the BRRWSC finances. Donna reviewed the current assets, fixed assets, net assets, current liabilities, and long-term debt for the corporation. Donna reported that this year the Corporation's financial statements have received an unmodified opinion, which is the highest rating that can be given. This means that the financial statements were fairly presented in accordance with Generally Accepted Accounting principles. She reported that BRRWSC shows total assets of \$1.6 million, and current liabilities of \$31,000, indicating that BRRWSC is in excellent financial shape. Donna then made a recommendation, regarding any amount over \$250,000 which BRRWSC holds is not insured due to being over the FDIC limit and recommended that the Company select another bank in which to deposit any amount over \$250,000, which would allow it to be FDIC insured. Bonnie Tidball thanked Ms. Jones for her work and report on behalf of the Board.
- **Treasurer's Report of 2019 Current Fiscal Year, as of March 31, 2019:** Ernie DeWinne reviewed the current Budget figures with Membership. He reported to the Membership that the Corporation is in very sound financial condition and that the Board does not anticipate any rate increases in the foreseeable future. 11 new homes brought an increase in gross income. The Board has increased hours for the office manager, started a matched retirement plan for the employee's and paid for Board training and travel. Field operations costs stayed basically the same as last year. Ernie stated that the USDA believes the WSC to be a financially strong customer of theirs, and they are impressed with the professionalism of the WSC BOD. Ernie further stated that financially it has been a good year.

**MOTION:** Wayne Mauldin made a motion to accept the Treasurer's Report. Steve Malone seconded the motion. The Board voted unanimously, and the motion passed.

**Fire Hydrants:** Steve Malone reported that the Board is looking into installing fire hydrants and had been talking to the president of the Bandera Volunteer Fire Department and checked on some hydrants to get some government funding

and the hydrants weren't what they thought they would be and could be a two to three year wait list. Steve advised that he spoke to him about the flow meter test and loaned us a hose to use. Steve advised that Joe and himself will put a pressure meter on one side of the meter and see what the static pressure is and open it and see what the open flow is to see the flow rate to make sure it doesn't drop below 20psi. Steve reported that the Board will review with our engineer and will do some more research to see how much fire hydrants cost and to see if they can use the existing ones or will need to purchase new ones. The Board discussed locations, main sizes and will discuss at a later meeting.

**Ultra-Sonic Meters:** Ernie DeWinne advised that the Board has received bids for three different AMI meter companies and sent them to our Engineer to analyze and work on the bid process and get with the USDA to use the excess funding from the Plant #3 project. Ernie reported that the new meters are very accurate and will detect and measure the slightest flow going through them as we have already witnessed with one of the meters Kamstrup installed in the pilot program. Ernie also advised that after they are all installed the Board wants to put water main meters within the water system to make sure the water that goes through the main matches the amount of water that goes through the customer meters to be able to account for all the water pumped. The Board and guests discussed and are upgrading the meters to help with customer service allowing us to call the customer on a daily basis if we get an alert to help with water loss.

- **Report on Projects:** Joe Ortega reported they have been working on the water mains throughout the year; there have been 20 service leaks repaired and 6 new taps installed this past year. He reported that a total of 80 vacuum breakers were installed throughout the community. They have been working on the lines and feeds, adding more valves throughout to lessen the inconvenience to member-customers when there are leaks (fewer customers affected by a particular leak). They have added 1000 feet of water lines this year. They have improved the process of the patching of the roads when cuts need to be made. These are smoother and look nicer.
- **Operator's Report on System's Operations & Concerns:** Charlene Greenhill reported that she submitted the year-end report required by the County on water loss. She indicated that TCEQ also looks at water loss. Charlene also reported that there a lot of new regulations coming out due to interest from the EPA regarding waste water. There are also a lot of issues being looked at since the water problems in Flint, Michigan surfaced. She is now required to turn in additional reports to the EPA. BRRWSC water is showing a decrease in fluoride and iron. All levels are within state guidelines. Charlene reported that all WSC wells were tested, and tested well. WSC water is very hard, but this is normal for the area.
- **OPEN PUBLIC FORUM:** There were no comments or questions from the Membership. Ernie DeWinne discussed the upcoming fire hydrants project in the community. He explained to those present that our black hydrants are flush valves and not suitable for hooking up to a fire department pumper truck. He briefly reviewed the issues involved and the plan to upgrade the system to install true fire hydrants throughout the community over time. He noted that while a professional Engineer is not required for this type of project, BRRWSC's Engineer will be working with the Board as a consultant on this project.
- Bonnie introduced the Board Members, stating that there was no need to hold Election of Officers this year as the two candidates were unopposed. The BOD then voted by resolution

Bonnie Tidball also indicated that another project which the Board will be pursuing is the replacement of the customer meters with electronic meters to reduce employee time spent reading meters each month.

**ADJOURNMENT:** With no other business or questions, Bonnie Tidball asked for a motion to adjourn the meeting.

**MOTION:** Ernie DeWinne made the motion to adjourn. Harry Maxwell seconded the motion, the motion carried unanimously, and the meeting was adjourned at 11:45 AM.

BRRWSC PRESIDENT, BONNIE TIDBALL \_\_\_\_\_

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE \_\_\_\_\_